

# Bus Monitors - Biidaaban School

<b>Employer:</b>	Sagamok Anishnawbek First Nation		
<b>Posted:</b>	3 weeks ago	<b>Closing Date:</b>	March 28, 2025
<b>ES Job ID:</b>	5288	<b>Location:</b>	Sagamok Anishnawbek
<b>Sector(s):</b>	Transportation	<b>Duration:</b>	Part Time , Temporary

## Job Description:

CONTRACT EMPLOYMENT OPPORTUNITY  
BUS MONITORS - Biidaaban School

### JOB SUMMARY:

Sagamok Education is looking for bus monitors who are confident, punctual, and can assist with supervising students on school buses and coordinating the safe pick up and drop off, of all students. Bus monitors oversee the monitoring of student's behaviour, maintaining order, and enforcing safety rules and policies while bus is in motion. Bus monitors will also be required to assist the bus driver by documenting student occurrences on bus and provide written reports and coordinate with school administrators when addressing and resolving student conflicts.

### POSITION DUTIES:

- Assist with the development and implementation of a seating plan for daily use.
- Seat students according to seating plan.
- Assist in maintaining discipline and order on the school bus.
- Monitor and assist students while the bus is in motion/operation.
- Assist with documenting and reporting any student occurrences.
- Maintain records of pre and post inspection of school bus interior.
- Assist with the sanitization and cleaning of bus interior daily including sanitizing high touch surfaces, but not limited to the following:
  - Seats and seat adjuster.
  - Inside hand railing.
  - Interior windows.
  - Inside and outside door handles; Inside door grab handles, pads, and armrests.
  - Steering wheel.
  - Shift lever and console, including keys.
  - Turn signal and wiper stalks.
  - Any other parts that are commonly used and that may have been touched.

## Required Skills:

### QUALIFICATIONS:

- Clear Vulnerable Sector Check.
- First Aid/CPR Training
- Must be able to work as a team member and at times with minimum supervision.
- Personal attributes of professional work ethics, professional etiquette, and good motivational and communication skills are key to developing positive rapport and promoting role modeling with students.
- Must maintain strict confidentiality in accordance with policies approved by Sagamok Anishnawbek.



**YOUR JOB IS OUT THERE.  
WE'LL HELP YOU FIND IT.**

**How to Apply:**

To see a full job description and apply please visit: <https://sagamokanishnawbek.bamboohr.com/careers/61>

Qualified candidates are invited to submit their cover letter, resumé, credentials, and three work related References (email addresses) through the Online BambooHR process or mail to:

Attn: Human Resources  
Sagamok Anishnawbek, P.O. Box 2230, Sagamok, Ontario, P0P 2L0  
Fax: (705) 865-3307  
By: Until Filled.

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