

Custodian

Employer:	Pollard Banknote Limited	Closing Date:	April 03, 2024
Posted:	1 months ago	Location:	Sault Ste. Marie
ES Job ID:	15403	Duration:	Full Time
Sector(s):	Environmental Services and Cleaning		

Job Description:

We're looking for an individual who enjoys the responsibility to maintain a clean work environment to join our Maintenance Department, in the position of Custodian/Shredder. The schedule will follow a 5 day work week, working 8-hour shifts within our Sault Ste. Marie Plant at 45 White Oak Drive East.

Reporting to the Maintenance Supervisor and Plant Manager, the Custodian/Shredder position is responsible for the daily completion of housekeeping duties and ensuring a clean healthy work environment.

What We Offer

- Competitive compensation
- Profit sharing program - every role plays a part in our success!
- Company pension
- Health & Extended Benefits
- Opportunities for professional development
- Tuition reimbursement
- Footwear subsidy program
- A clean and safe workplace setting
- A variety of committee driven employee engagement activities
- Employee & Family Assistance Program
- Uniform program
- Free Parking

What You'll Do

- Ensure pristine cleaning occurs in offices, washrooms and manufacturing areas
- Responsible for emptying garbage and recycling
- Responsible for executing dusting, cleaning, polishing, vacuuming of floors, cleaning windows and glass doors.
- You will assist in identifying and notifying of any building maintenance, repairs or hazards.
- Responsible for operating shredder machine and meeting the security standards established
- Assist with external building maintenance (i.e. snow removal, blowing leaves etc.)
- Assist with minor maintenance tasks (repair equipment, building projects etc.)

Required Skills:

Who You Are

- Passionate about Health and Safety and ensuring a safe work environment
- A highly adaptable team player who can handle multiple tasks
- Possess strong attention to detail skills
- Ability to effectively adapt and reprioritize work
- A punctual worker



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- A worker who can demonstrate problem-solving skills and learn quickly
- Ability to stand for long periods and lift to 40 lbs

Requirements:

What You'll Bring

- Grade 12 Diploma
- Experience working custodial and general facility maintenance preferred
- Previous experience within a manufacturing environment with knowledge of WHMIS an asset
- Good organization, verbal and written communication skills

How to Apply:

Apply now by submitting a cover letter and resume outlining fit and salary to ssmrecruitment@pbl.ca.

Pollard Banknote Limited is an equal opportunity employer, committed to promoting and maintaining a diverse and inclusive workforce. Reasonable accommodations are available upon request.

By submitting this application, the applicant consents to Pollard Banknote Ltd. collecting, using and retaining the personal information for purposes relating to the application process and if hired, the employment relationship.

Any and all personal information collected is held in the strictest confidence and in accordance with all applicable Privacy Laws.

We thank all candidates that apply, however only those selected for an interview will be contacted. Employment is contingent upon a satisfactory response from a Criminal Record Search.

SAULT STE. MARIE
WEBINQUIRYSSM@SAULTCOLLEGE.CA
705.945.0705

477 Queen Street East, Suite 203
Sault Ste. Marie, ON P6A 1Z5

BLIND RIVER
WEBINQUIRYBR@SAULTCOLLEGE.CA
705.356.1611

1 Industrial Park Road, Suite 205
Blind River, ON P0R 1B0



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