

# After School Program Resource Worker

<b>Employer:</b>	Mississauga First Nation	<b>Closing Date:</b>	April 04, 2024
<b>Posted:</b>	3 months ago	<b>Location:</b>	Blind River
<b>ES Job ID:</b>	4510	<b>Duration:</b>	Part Time , Temporary
<b>Sector(s):</b>	Education, Social Services		

## Job Description:

Position: ASP Resource Worker  
Accountability: Social Services Manager  
Salary: \$28.78 hourly  
Employment Status: 2 years contract  
Hours of Work: 15 hrs/week minimum  
Preferences: MFN Band Members  
Circulation Level: Level I

The After School Program Resource Worker will perform the following duties:

- Assist the ASP Coordinator to develop and deliver the After School Program according to the funding criteria.
- Purchase, rent or lease program supplies and purchase healthy snacks under the direction of the ASP Coordinator.
- Coordinate external and internal resources to assist in the delivery of program activities.
- Assist with the development, design, and delivery of programs that increase physical activity, social skills, and craft making abilities.
- Engage parents, elders, and youth in the delivery of program activities where appropriate.
- Deliver nutritional seminars and promote personal health and wellness with agreed upon personal goals.
- Meet with parents to discuss referrals to appropriate resources such as Jordan's Principal, health care, counselling, based on observed behavioural challenges.
- Assist in organizing special events and activities during planned school closures such as PA Days.
- To promote, monitor, and evaluate all program activities.
- Other related duties as assigned by the ASP Coordinator.

## Required Skills:

The After School Program Resource Worker will possess the following qualifications, skills, experiences, and attributes:

- College Diploma in Early Child Development, Child and Youth Worker, FASD certificate, Teachers Aid, or a social service related field and/or two (2) years relevant to the job experience within a social services organization.
- Must possess current First Aid and CPR certificate.
- Drivers License and access to a vehicle.
- Clear Vulnerable Sector Check (CPIC)
- Ability to work flexible hours.
- Knowledge of cultural practices and teachings.
- Must have experience working with children including children living with special mental and physical



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challenges.

- Excellent communication and interpersonal skills.
- Excellent organizational and time management skills.
- Budgeting skills
- Honest, respectful, and trustworthy

**How to Apply:**

TO APPLY: Customize your cover letter and resume to the duties, experience, expectations, and qualification listed on the job ad. Using concrete examples, you must show how you demonstrated the requirements for this job. We rely on the information you provide to us in your application during screening. Successful candidates who receive interviews must provide copies of their education qualifications and certifications at the time of interview. Please note that all interviews will be in person. If you are interested in applying you may submit your covering letter, resume and three (3) work related references to:

Mississauga First Nation Attention: Human Resources Department

P.O. Box 1299 Blind River, Ontario P0R1B0

Marked: CONFIDENTIAL

EMAIL: [hrclerk@mississaugi.com](mailto:hrclerk@mississaugi.com) FAX: 705-356-1740 Deadline: April 4, 2023

Thank you to all applicants; however, only those selected for an interview will be contacted.

**SAULT STE. MARIE**  
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