Lottery Business Analyst, Co-op Student

Employer: OLG

Posted:	11 months ago	**Closing Date:**	June 06, 2023
ES Job ID:	14331	**Location:**	Sault Ste. Marie (Hybrid)
Sector(s):	Office & Administration, Other	**Duration:**	Full Time , Student , Temporary

Job Description:
Lottery Business Analyst, Co-op Student
Locations Available: Sault Ste. Marie (Hybrid)
Duration: Fall (September - December/April) 4-month or 8-month term
Type: Student Full Time
Range: $16.87 - $25.28
GAME ON - OLG needs you

We've said GAME ON, and we mean it - OLG is rapidly transforming its organization to better serve Ontarians by delivering great gaming experiences through our digital (OLG.ca), retail lottery, and land-based casino channels. In our fiscal 2019-20 year alone, OLG delivered over $2.3 billion in net profit to the Province of Ontario. Despite our success, we are now setting our sights on becoming a top competitor in the digital gaming space all while strengthening our retail presence across Ontario.

POSITION SUMMARY:
The Lottery Business Analyst, Co-op Student will work in cross-division OLG and solution vendor teams to enable planning and execution of discovery sessions, business requirements, sprints, user acceptance testing, operational readiness, change management and post-implementation support.

This is a 4-month term position.

WHAT YOU WILL BE DOING:
- Support stakeholder analysis and requirements gathering sessions with key business stakeholders to establish business needs and workflows
- Write test cases and execute user acceptance testing for both Agile and Waterfall deliveries
- Support OLG's business resources through development of test cases, test data, test execution and shepherding the defect documentation, triage and resolution processes
- Develop, contribute to and vet business analysis artifacts (e.g., business requirements, requirements traceability matrix, user stories, epics, use cases, etc.)
- Create, leverage and/or update business modelling deliverables including but not limited to: gap analysis report(s), business process models/activity diagrams (i.e. workflows and related illustrations), conceptual data models, flow charts and storyboards
- Collaborate with systems analyst teams and service providers to ensure accurate translation of business requirements to technical designs
- Maintain and update defect logs
- Prepare test reports comprising of test results and observations, and other testing quality metrics to facilitate the evaluation of testing effectiveness
- Support the Change Control and Risk/Issue Escalation processes on projects
- Develop and maintain reports to track progress and deliverables in support project and contract management

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- Identify risks, constraints, and dependencies, and assist project teams in developing plans for mitigation of risks
- Support the implementation of solutions into production

WHAT WE OFFER:
- Working as part of a large Technology and Digitally driven organization
- Being part of a collaborative working environment alongside OLG Leaders who support the growth and development of students
- Participate in Diversity and Inclusion initiatives across the organization including Pride Parade and Women's Leadership Programs
- Support OLG Charities including the Federated Health Campaign, United Way Campaign and otherfundraising efforts for local charities

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OLG Apps for Android and Apple devices on Google Play or App Store

Required Skills:
WHAT WE'RE LOOKING FOR:
- Working towards a university degree or college diploma in Business Management, Business Administration, Computer Science, Systems, or Engineering
- Understanding of business analysis concepts including stakeholder management, requirement elicitation, documentation, process modeling, high level design as well as various delivery methods and methodologies would be considered an asset
- Strong Analytical Skills
- Excellent oral and written communication skills
- Attention to detail
- Experience using Office 365 tools

How to Apply:
We look forward to hearing from you, interested applicants please send your resumes to careers@olg.ca by June 6, 2023.

OLG is an equal opportunity employer. We are committed to providing employment accommodation in accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act. Please contact Human Resources at careers@olg.ca if you require accommodation at any time throughout the hire process.

We thank you for your interest in this opportunity; however only those individuals selected for an interview will be contacted.

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Policy) and related policies and procedures.

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