

Animal Care & Control Officer

Employer: Sault Ste. Marie & District SPCA

Posted: 11 months ago

Closing Date: May 26, 2023

ES Job ID: 14301

Location: Sault Ste. Marie

Sector(s): Other

Duration: Part Time

Salary: 18.42

Job Description:

POSITION SUMMARY

The successful candidate will be responsible for enforcing the Municipal Animal Care & Control by-laws and the provincial Dog Owner's Liability Act.

Essential Duties & Responsibilities

- Promotes responsible pet ownership through the delivery of services to the public, including field and shelter services.
- Conducts field inspections and investigations to ensure compliance with municipal by-laws and DOLA , including patrols of city streets and parks.
- Responds to public inquiries, investigates complaints and requests for service.
- Enforces legislation through issuing notices and orders and commencing proceedings under the Provincial Offences Act (Part I and Part III offences).
- Documents enforcement activities, prepares reports and maintains records to a standard suitable for potential use in court proceedings.
- Attends court to present evidence and support charges laid.
- Provides humane and skilled capture, handling and restraint of wild and domestic animals, including sick and injured animals, both in the shelter and field/community.
- Transports animals to the shelter, veterinary clinic or, as directed to other locations.
- Maintains animal handling equipment and vehicles in a clean, sanitary, and organized fashion.
- Works with other agencies (i.e., police, fire, provincial animal welfare services, social agencies, etc.) in a cooperative and professional manner.
- Provides emergency on-call response outside of regular working hours.
- Other duties as assigned, including but not limited to, daily animal care, intake, claims, exterior maintenance.

Required Skills:

- Post-secondary education in law enforcement and/or animal care or an equivalent knowledge demonstrated through previous experience.
- Demonstrated knowledge of municipal animal care and control by-laws and DOLA.
- Experience in the use of computerized records software and Microsoft Office applications.
- Excellent written and verbal communication skills that demonstrate a high level of tact and diplomacy.
- Strong problem solving and conflict resolution skills.
- Driver's License

Requirements:

- Must be available to work weekends, statutory holidays, and on-call services.
- Must possess and be able to maintain a valid Class "G" driving license.
- Must be a team player and willing to perform a variety of duties.
- Moderate to heavy physical effort is required. Ability to lift 18 kg (40lbs) and pull 34 kg (100lbs)



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How to Apply:

Please forward your resume and cover letter to:
ssmhs@shaw.ca
Please quote \"ACCO\" in the subject line.

Or, drop your resume off at:
962 Second Line East,
Sault Ste. Marie, ON

We wish to thank all applicants for their interest in the Sault Ste. Marie & District SPCA and Humane Society,
however, only those selected for an interview will be contacted.

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