

Pharmacist

Employer: Shopper's Drug Mart

Posted: 11 months ago

ES Job ID: 4028

Sector(s): Healthcare

Closing Date: May 31, 2023

Location: Elliot Lake

Duration: Full Time

Job Description:

Pharmacist

Join a locally owned and operated store to help deliver health, beauty and convenience services in your community, and keep the customer at the centre of everything you do.

Why this role is important?

SUMMARY:

To manage the overall operations of the Pharmacy, including providing consultation to both customers and health care providers, practice to full scope in providing professional services, dispensing medication, and assisting in the maintenance of the dispensary.

DUTIES & RESPONSIBILITIES:

Pharmacy and Customer Service

- Acknowledge all customers approaching the Pharmacy, offer assistance promptly and in a courteous and professional manner
- Practice within federal/provincial, regulatory/legal requirements, provincial Code of Ethics, Standards of Practice, and Policies, demonstrating professional integrity and acting to uphold a high level of professional standard of practice
- Ensure all privacy requirements are met, including customer confidentiality and consent management
- Provide counselling on prescriptions, over-the-counter/behind-the-counter products and all health-related issues, including but not limited to indications, contra-indications, adverse effects, drug interactions and dosage
- Practice to the full extent of expanded scope with Professional Services, within your capability
- Be clearly identifiable to the public
- Ensure accuracy and appropriateness of all prescriptions dispensed
- Communicate with other health care professionals within the circle of care to provide optimal customer care
- Maintain all records required in accordance with legislation, standards of practice, and policy, i.e. customer records, narcotic and controlled drug records
- Promote health and wellness and educate customers and as appropriate, engage with customers both in and outside the store through community events, clinics etc.
- Provide timely and positive resolutions to customer needs and requests from other healthcare providers
- Promote Pharmacy campaigns, programs and services as appropriate

Workflow and Inventory Management

- Control access to the dispensary with respect to inventory and patient confidentiality
- Review and maintain Workflow Queues on a daily basis
- Regular review of 'will call' bins, in accordance with established Standard Operating Procedures
- Review of stock to identify expired inventory

- Oversight of current stock levels and medication orders from wholesalers
- Ensure all requirements for documentation and control of substances under the Controlled Drugs and Substances Act and Regulations are met and reporting to Health Canada and regulatory bodies as necessary are completed
- Ensure proper preparation, packaging, distribution and storage of all inventory including those that require special handling and training, these could include but are not limited to vaccines, serums, biological and other drugs and pharmaceuticals

Operations

- Ensure entry/pickup workstations, counselling/waiting areas, and work islands reflect an appropriate image of the Pharmacy
- Ensure inventory is placed in appropriate areas
- At shift change, communicate all outstanding issues to corresponding team members
- Ensure all Pharmacy team members are in compliance with the uniform policy
- Involvement with financial reports as appropriate
- Identify and report business-building opportunities, both internally and externally, and action where appropriate
- Read and action store communications on in-store web
- File incident reports when any customer or staff medication or privacy incidents occur (actual, and near-misses)

Leadership & Supervision

- Ensure the pharmacy team works cohesively to complete necessary activities
- Support ongoing training for all Pharmacy team members

Required Skills:

- Education & Professional Licensing
- . Valid license to practice in the province

Experience, Skills & Qualifications

- Independent thinking and decision making - make decisions when dealing with issues or problems
- Plan, coordinate and delegate assignments and provide coaching to Pharmacy colleagues
- Proven ability to drive and build the business, lead by example and support enterprise programs
- Prioritize activities quickly in response to changing initiatives
- Strong verbal and written communication skills
- Commitment to providing exceptional customer service
- Superior customer relations skills and a strong sense of professionalism
- Strong problem-solving skills including experience formulating and executing action plans
- Strong personal computing skills and knowledge of Pharmacy systems are a definite asset
- Ensure all Health & Safety procedures are followed to provide a healthy and safe work environment for all colleagues
- Complete mandatory training and voluntary continuing education workshops, as needed

The above statement reflects the general details considered necessary to describe the principal functions and duties as required for proper evaluation of the job and shall not be construed as a detailed description of all the work requirements that may be inherent in the job.

How to Apply:

Qualified applicants are asked to submit an application in person at Shoppers Drug Mart in Elliot Lake or email asdm667@shoppersdrugmart.ca



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Please reference the position title when applying.

We thank all those that apply, however, only those selected for an interview will be contacted. All applicants must be legally entitled to work in Canada on a permanent basis.

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