

# Automotive Apprentice Technician

**Employer:** 2391597 Ontario Corp  
**Posted:** 13 months ago  
**ES Job ID:** 3931  
**Sector(s):** Skilled Trades, General Labour

**Closing Date:** March 30, 2023  
**Location:** Elliot Lake  
**Duration:** Full Time

## Job Description:

### Position Overview:

The Apprentice Mechanic is responsible for a variety of duties which includes supporting the Head Mechanic in assisting with automotive repairs/maintenance. As part of our team you will be required to complete a variety of tasks that are specific to your position as well as assist others when required.

### Key Responsibilities:

#### Repair/Maintenance

- Road test motor vehicles and test automotive systems and components for diagnostic of issues
- Perform general automotive repairs including: front-end, engine repair, tune-ups, brake systems, transmission, oil changes, tire installation and rotation
- Review all repairs with Shop Manager/Owner or Head Mechanic prior to executing repairs
- Notify Shop Manager/Owner or Head Mechanic if any unforeseen issues arise
- Assist other team members with repairs/maintenance as required

#### Shop related:

- Ensuring work area is kept neat and tidy including cleaning/sweeping daily
- Dispose of used items in appropriate recycling areas and notify Shop Manager/Owner when removal is required

#### Customer Service:

- Provide explanation and diagnosis of repairs needed, when required to do so
- Ensure customer vehicle is kept clean and free from any damages while in our possession
- Take ownership of your repairs and strive to ensure all necessary components are completed to ensure customer satisfaction and zero return-defects

#### General:

- Full-time position, 8 hours a day with a ½ hour unpaid break/lunch
- Employees must wear appropriate shirt/slacks as provided and ensure they are in a presentable condition (ie: clean)
- Follow all Health & Safety requirements

## Required Skills:

### Skills/Qualifications required:

- Preference given to those who are willing to complete apprenticeship



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- Highly organized & strong attention to detail
- Able to take direction and complete tasks as assigned
- Willingness to learn
- Able to multi-task and handle multiple priorities on a daily basis
- Able to work independently as well as part of a team
- Physically capable of lifting a moving items up to 50lbs.
- Must be available to work full-time, 5 days a week + overtime when required

**How to Apply:**

If you honestly believe that you have what it takes to become part of our team we would like to hear from you!  
We offer a competitive wage + other benefits that will be discussed with candidates that are short-listed for interviews.

Please forward your resume and cover letter to:  
Email address: [Elliotlake@oktire.com](mailto:Elliotlake@oktire.com)  
Fax #: 1-705-848-7948  
Drop by in person: 9 Perini Road, Elliot Lake

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