

Quality Assurance Worker

Employer:	Nogdawindamin Family and Community Services		
Posted:	13 months ago	Closing Date:	March 24, 2023
ES Job ID:	14015	Location:	To Be Determined
Sector(s):	Executive and Management, Office & Administration	Duration:	Full Time , Temporary

Job Description:

NOGDAWINDAMIN Family and Community Services, a designated Indigenous Child Welfare Agency under the Child Youth and Family Services Act serving member First Nations situated between Sault Ste. Marie and Sudbury is seeking to hire a FULL-TIME CONTRACT TO MARCH 31, 2024

QUALITY ASSURANCE WORKER

LOCATION: TO BE DETERMINED

Salary Range: \$60,146.00 to \$73,880.00

Proposed Interview Date: Week of April 3, 2023

The Quality Assurance Worker is responsible for reviewing all Child Protection data submitted for input into the database to ensure adherence to and assess compliance with Nogdawindamin policies, procedures and provincial requirements and recommend remedial actions. The Quality Assurance Worker will complete file audits, program reviews, child death reviews, funding and data analyses, foster care licensing, and Agency accreditation practices. The position is required to write policies and procedures.

Required Skills:

- Honors Bachelor of Social Work (HBSW) or related degree
- Three (3) years' management and administration experience in a child welfare protection or social service agency
- Experience working with Indigenous people, organizations and communities
- Equivalent combination of education and experience may be considered

Requirements:

- Respect for, sensitivity towards as well as knowledge and understanding of Anishnawbek culture, traditions and the Seven Grandfather Teachings;
- Ability to understand and speak Anishinaabemowin is a definite asset;
- Must provide a Police Records Check deemed satisfactory by the employer;
- Must have a Class 'G' Ontario Driver's Licence, access to a vehicle and the ability to travel;
- Must have \$1M automobile insurance coverage.

How to Apply:

Please submit a job related resume and cover letter along with three work related references by:

Friday, March 24, 2023 - 4:00 pm

Hiring Committee

Nogdawindamin Family and Community Services

210B Gran Street, Batchewana First Nation, ON P6A 0C4

Email: hr@nog.ca

Preference will be given to Indigenous applicants. Self-Identification is encouraged.



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**YOUR JOB IS OUT THERE.
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We thank all applicants for their interest; however only those selected for an interview will be contacted.
A full job description is located on our website at www.nog.ca

Nogdawindamin Family and Community Services has been in operation for over 30 years. We are committed to providing a barrier-free work environment in accordance with the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. Accommodations are available upon request for candidates taking part in the recruitment process.

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A GREAT WORK ENVIRONMENT FOR INDIVIDUALS COMMITTED TO MAKING A DIFFERENCE.**

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