

# Assistant Child and Youth Worker

**Employer:** The Well Ministries

**Posted:** 4 weeks ago

**Closing Date:** May 24, 2024

**ES Job ID:** 4685

**Location:** Blind River

**Sector(s):** Other

**Duration:** Full Time , Seasonal , Student

## Job Description:

The Well is a Charity in Blind River Ontario, offering a Youth Center, Food Stability for the area, Community Events, and Programming for Children. We also have a Coffee Shop that functions as a fundraiser. We believe in building our community and offering new opportunities to children who have fewer opportunities, including a Summer Day Camp with Snacks, Games, Crafts, and Fun Bible Teaching. Our goal with our workers and volunteers is to create a community around purposeful giving. We have a fun working environment that welcomes our employees and volunteers to challenge themselves and learn new skills! This job is sponsored by the Government of Canada through the Canada Summer Jobs program. Applicants must be between 15-30 years old, and legally able to work in Canada.

### Assistant CYW Job Responsibilities:

- Plans, leads, and implements drop-in programs for children.
- Provides high-quality educational and recreational opportunities and enjoyable experiences for drop-in participants.
- Supervises attendants and ensures their safety, development, growth, skill achievement, and general well-being.
- Values and works well on a team.
- Maintains a schedule for drop-in participants.
- Facilitates and creates plans for special events.
- Organizes and leads various small and large group activities
- Ensures The Well's cleanliness.
- Assists in maintaining accurate program records, including incident reports, logbook documentation, and daily attendance.
- Knows and understands all emergency procedures associated with the drop-in program.
- Records and tracks attendance.
- Mediates any attending children and youth disputes.
- Knows, enforces, and follows all safety guidelines associated with the drop-in program, including knowing the whereabouts of your charges at all times.
- Maintains constant surveillance of the drop-in and locations for outings.

Shifts typically are 8 hours with a one-hour break, Tuesday - Saturday, some flexibility with hours will be required. Day drop-in will take place at The Well, however, there will be special events at various locations. Counsellors will be required to get to and from The Well and to bring their lunch. Honorariums based on performance and certification will be awarded at the end of the contract. The Well will also invite staff to team building/recreational events outside work hours.

## Required Skills:

Assistant CYW Skills / Qualifications:



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- Enjoys being in the company of children
- Teamwork
- Leadership
- Alertness
- Communication skills
- Patience
- Problem-solving skills
- Stamina/Work Ethic
- Caring personality
- Organization skills
- Mediation skills
- Must be able to carry heavy loads and travel hilly and uneven terrain.
- Able to swim well.
- Ability to perform a variety of tasks outside in various summer climates

### **Requirements:**

Applicable Education and Experience:

- Education and experience in drop-ins, youth programs, recreation, working with children, or in a related field
- Applicants must be between the ages of 15 - 30 and legally able to work in Canada.
- First Aid certification is an asset
- Lifeguard Certification is a Major Asset (bronze cross and above)
- Ability to Clear a Police Check.

### **How to Apply:**

To apply, please send your resume and cover letter to Andrew Glover at [aglover@thewellministries.ca](mailto:aglover@thewellministries.ca)

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